

# MINUTES

**Meeting:** ROYAL WOOTTON BASSETT AND CRICKLADE AREA BOARD  
**Place:** Purton Village Hall, Station Rd, Purton, Swindon SN5 4AJ  
**Date:** 18 May 2017  
**Start Time:** 6.00 pm  
**Finish Time:** 8.20 pm

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Please direct any enquiries on these minutes to:

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Allison Bucknell, Cllr Mollie Groom, Cllr Mary Champion, Cllr Jacqui Lay,  
Cllr Chris Hurst and Cllr Bob Jones MBE

### **Wiltshire Council Officers**

Alexa Davies – Community Engagement Manager  
Kevin Fielding – Democratic Services Officer

### **Town and Parish Clerks/Councillors**

Broad town Parish Council – Rupert Pearce  
Cricklade Town Council - Sue Holbrook, Russell Osman, John Coole & Mark Clarke  
Lydiard Millicent Parish Council – Deborah Bourne & Mike Sharp  
Purton Parish Council – Debbie Lawrence  
Royal Wootton Bassett Town Council – Nic Hughes  
Tockenham Parish Council – Diana Kirby

### **Partners**

Greensquare – Vicki Gunter & Sue Chapman  
Royal Wootton Bassett Arts Festival – John Davies

**Total in attendance: 36**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Wootton Bassett &amp; Cricklade Area Board and introduced the councillors and officers present.</p>
2	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from Johnathan Bourne – Royal Wootton Bassett Town Council, Janice Bardwell – Health Trainer, Sheila Dunn – Royal Wootton Bassett Memorial Hall, Angela Jenson – Cricklade Town Council &amp; David Potts.</p>
3	<p><u>Minutes</u></p> <p><b>Decision</b></p> <ul style="list-style-type: none"> <li>• <b>The minutes of the meeting held on Thursday 22 March 2017 were agreed a correct record and signed by the Chairman.</b></li> </ul>
4	<p><u>Declarations of Interest</u></p> <p>Community Area Grant for Cricklade Bloomers – Cllr Bob Jones. Did not vote on this grant application.</p>
5	<p><u>Appointments to Outside Bodies and Working Groups and Councillor to support each of the JSA themes</u></p> <p>To following appointments to outside bodies and working groups were made for the forthcoming year – 2017/18:</p> <ul style="list-style-type: none"> <li>• Community Area Transport Group (CAT-G) – Cllr Bob Jones</li> <li>• C&amp;DCA (Cricklade Leisure Centre) - Cllr Bob Jones</li> <li>• Community &amp; RAF Fairford Liaison Group - Cllr Bob Jones</li> <li>• Caring for Dementia – Cllr Mary Champion</li> <li>• Health &amp; Wellbeing Board – Cllr Mary Champion</li> </ul>

6	<p><u>Wiltshire - The Wider Picture</u></p> <p>There were no announcements.</p>
7	<p><u>Strengthening our Communities</u></p> <p>Alexa Smith - Community Engagement Manager gave a brief introduction as to the role the Area Board.</p> <p>To build an understanding in the community and amongst local partners, parish councils and new Area Board members about the role of the Area Board, grant processes, devolved responsibilities, local priority setting and the Our Community Matters portal.</p> <p>Grant Funding</p> <p>Delegated Decision</p> <p>Area Board delegated decision to Community Engagement Manager:</p> <p>To note, in respect of urgent matters, the Community Engagement Manager, following consultation with members of the Area Board and agreement of the Chairman and Vice-Chairman, authorised £200 for Fun in the Sun Purton.</p> <p>This decision was taken by Area Board members between meetings of an Area Board.</p> <p><b>Decision</b></p> <ul style="list-style-type: none"> <li>• <b>The Area Board noted the delegated decision to Community Engagement Manager.</b></li> </ul> <p>Community Area Grant Applications</p> <p>The Area Board members considered eight community grant applications:</p> <ul style="list-style-type: none"> <li>• <b>Dance Common Management Group awarded £5,000 for Reinstatement of stone wall for Cricklade Bloomers.</b></li> <li>• <b>Thames Pre-School awarded £350 for Thames Preschool Forest School.</b></li> <li>• <b>The Cricklade Band awarded £992.03 for Cricklade Band - new storage facility.</b></li> </ul>

- **Purton Parish Council requested £670.00 for Cemetery Notice Board – The Area Board declined this application.**
- **Tockenham Village Fair awarded £998.40 for Tockenham Trestles.**
- **Lydiard Millicent Parish Council requested £5,000 for Lydiard Millicent Cricket Square Reinstatement – This application was withdrawn**
- **The Wilts & Berks Canal Trust requested £4,265.58 for Studley Grange Wildlife Trail Footpath – This application was withdrawn**
- **The Cricklade Festival awarded £1,000 for Cricklade Events Signage.**

#### Community Youth Funding

The Area Board members considered two community youth grant applications:

- **GreenSquare - awarded £1,050.00 for Cricklade Skate Scoot BMX Session.**
- **Cricklade Youth Provision Proposal (CMAS).  
To provide the structure and support of Cricklade youth provision from June 2017 to June 2018, for 46 weeks of the year. Amount awarded £10,750**

#### Councillor Initiative

The Area Board members considered one Councillor Initiative grant application:

- **Cllr Mary Champion to propose an initiative to supplement her fundraising for local young people as Mayor of Royal Wootton Bassett. Amount awarded £3,000.  
*Note: The Area Board members requested that the grant was agreed with the condition that the initiative would be for young people who live in the community area.***

#### Health and Wellbeing Funding

The Area Board members considered one Health and Wellbeing grant application:

- **Wiltshire Music Centre awarded £1,500 for Celebrating Age project.**

8	<p><u>Spotlight on Parishes and Partners</u></p> <p>Updates were received from the following Partners, Towns and Parishes:</p> <ul style="list-style-type: none"> <li>• Dorset and Wiltshire Fire &amp; Rescue Service - the written report was noted.</li> <li>• NHS Wiltshire - the written report was noted.</li> <li>• Healthwatch Wiltshire - the written report was noted.</li> <li>• Royal Wootton Bassett Town Council – the written report was noted.</li> <li>• Cricklade Town Council – the written report was noted.</li> <li>• Tockenham Parish Council – the written report was noted.</li> </ul> <p>The Chairman thanked all partners for their updates.</p>
9	<p><u>Task Group Reports and Decisions</u></p> <ul style="list-style-type: none"> <li>• Community Area Transport Group (CAT-G), to include the Local Highways Investment Fund – noted.</li> <li>• Neighbourhood Planning Working Group (NEW-V) – nothing to report.</li> </ul>
10	<p><u>Wrap Up</u></p>